

Appendix 1 Draft Response to Recommendations of Environmental Scrutiny Committee Inquiry on Supplementary Planning Guidance.

Recommendation	Accepted, Partially Accepted or Not Accepted	Cabinet Response	Responsible Officer	Implementation Date
<p>R1. Members recommend that Cabinet task officers to identify opportunities to seek views from the public and stakeholders on existing SPG and the need for new SPG, as early as possible in the replacement LDP process.</p>	<p>Accepted</p>	<p>Agree that views will be sought from the public and stakeholders on existing SPG and the need for new SPG. This can be part of the next stage in terms of Preferred Strategy Consultation and in advance of Deposit Plan preparation.</p>	<p>Simon Gilbert/ Stuart Williams</p>	<p>Summer 2023</p>
<p>R2. Members recommend that Cabinet task officers to use Headline Findings 1 to 7 and Key Finding 14 to Key Finding 37 when reviewing existing SPG and drafting new SPG, as part of the replacement Local Development Plan process, to ensure future SPG is fit for purpose.</p>	<p>Accepted</p>	<p>Agree that the Headline Findings in 1 to 7 and Key Finding 14 to 37 will inform the new suite of SPG to be prepared to supplement policies in the Replacement LDP.</p>	<p>Gilbert/ Stuart Williams</p>	<p>Ongoing</p>
<p>R3. Members recommend that Cabinet task officers, as part of the replacement Local Development Plan process, to gather and</p>	<p>Accepted</p>	<p>Agreed and noted</p>	<p>Simon Gilbert/ Stuart Williams</p>	<p>Ongoing</p>

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<p>collate the evidence required to support LDP policy and associated SPG, including evidence of any harms these seek to avoid and evidence of the implications if these harms are not avoided.</p>				
<p>R4. Members recommend that Cabinet task officers, as part of the replacement Local Development Plan process, to review the findings of this Inquiry with regard to Houses in Multiple Occupation SPG, identify aspects that will assist Cardiff Council (including collating evidence of harm) to strengthen its LDP policy and SPG re Houses in Multiple Occupation and flat conversions, and build these into relevant draft SPG for consultation.</p>	Accepted	<p>Agree to review the findings relating to Houses in Multiple Occupation SPG and identify aspects (including collating evidence on harm) that will strengthen the new draft Replacement LDP Policy and related SPG for consultation.</p>	Simon Gilbert/ Stuart Williams	Spring 2024
<p>R5. Members recommend that Cabinet task Planning Officers to meet with local members on specific issues/ hot topics that impact their</p>	Accepted	<p>Agree. This has already been part of the Replacement LDP process and regular updates to Members will be scheduled in</p>	Simon Gilbert/ Stuart Williams	Summer 2023

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wards to help inform the review of current SPG, and support the collation of evidence, as part of the replacement Local Development Plan process.		advance of formal consultation periods.		
R6. Members recommend that Cabinet task Planning Officers to analyse and regularly publish data on the number of successful and unsuccessful appeals at Planning and Environment Decisions Wales (PEDW), in regard to Cardiff SPG, to inform where SPG are effective/ ineffective, to commence by 31 March 2023.	Partially Accepted	These are already a matter of public record, but officers can provide details upon request. It is important to note that reasons for refusal, and therefore subsequent appeals may/likely to be on matters of LDP/National Policy interpretation rather than SPG per se.	Simon Gilbert/ Stuart Williams	Ongoing
R7. Members recommend that Cabinet task officers to use Headline Findings 1 to 7 and Key Finding 1 to Key Finding 6 when reviewing existing LDP policies and drafting new LDP policies, as part of the replacement Local Development Plan process, to ensure future LDP policies are fit for	Accepted	Agree that the Headline Findings in 1 to 7 and Key Finding 1 to 6 will inform the review of existing and new LDP. These will be subject to detailed consultation and will be tested at the independent examination of the LDP.	Simon Gilbert/ Stuart Williams	Ongoing

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purpose and provide the hooks and linkages between the LDP and SPG.				
R8. Members recommend that Cabinet task planning officers to work with web content officers to ensure SPG on the Council's website is accessible on portable devices, is clearly labelled as either draft or approved, and is the latest version available, by 31 March 2023.	Accepted	Agreed officers will work with web content officers to review the accessibility of the SPG and labelling.	Simon Gilbert/ Stuart Williams	Spring 2023
R9. Members recommend that Cabinet task officers to strengthen future Annual Monitoring Reports, by highlighting any areas requiring work to address deficiencies and including an action plan detailing the steps to achieve this	Partially Accepted	<p>The purpose and content of Annual Monitoring Reports are prescribed by Welsh Government and the wording of the indicators in current round of Annual Monitoring Reports measure the implementation of the adopted LDP. These were agreed on adoption of the plan.</p> <p>As part of the review of the Replacement LDP the Council will need to agree new monitoring</p>	Simon Gilbert/ Stuart Williams	Ongoing

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		indicators for the Replacement LDP, and this matter can be considered in the wording of the new indicators at that stage.		
R10. Members recommend that Cabinet task officers to arrange external training for new and existing Members on the areas covered by this Inquiry, by the end of March 2023.	Accepted	Agreed Planning Training for Members will be reviewed in consultation with Member Services and Planning Service (and WLGA toolkits).	Simon Gilbert/ Stuart Williams	Ongoing
R11. Members recommend that Cabinet consider whether there is a need to offer Member training on specific issues/ hot topics prior to the adoption of the replacement Local Development Plan	Accepted	Agreed – see response to R10 above.	Simon Gilbert/ Stuart Williams	Ongoing
R12. Members recommend that Cabinet task the Head of Democratic Services to use the findings of this Inquiry to prepare a checklist for scrutiny committees to use when undertaking future scrutiny of SPG.	Accepted	Agreed.	Simon Gilbert/ Stuart Williams Gary Jones	Spring 2024

